

# APPLICATION TO SUBDIVIDE LAND IN BALTIMORE CITY

## OWNER INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## PRIMARY CONTACT INFORMATION

Name and Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## SITE INFORMATION & PROJECT DETAILS

Address: \_\_\_\_\_

Existing Block & Lot Number(s): \_\_\_\_\_

Total Project Area: \_\_\_\_\_

Existing Number of Lots: \_\_\_\_\_

Proposed Number of Lots: \_\_\_\_\_

Existing Zoning: \_\_\_\_\_

Proposed Zoning: \_\_\_\_\_

Existing Land Use: \_\_\_\_\_

Proposed Land Use: \_\_\_\_\_

Commercial/Industrial Total GSF Proposed: \_\_\_\_\_

Residential Unit Count (by type): \_\_\_\_\_

Parking Proposed: \_\_\_\_\_

## VARIANCES OR WAIVERS

Are any zoning variances or waivers of Subdivision standards required? If so, has written justification been provided as a part of this submission?: \_\_\_\_\_

## PROJECT DESCRIPTION

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### FEES (Please make check payable to the Director of Finance)

Major Subdivision (Residential): \$75 per lot (proposed), \$350 minimum, \$2000 maximum

Major Subdivision (Commercial/Industrial): \$200 per acre, \$750 minimum, \$3000 maximum

Minor Subdivision: \$150

Plan Revision (Applies to Final Development Plans ONLY): \$150

Fee submitted: \$\_\_\_\_\_

### NUMBER OF CONCEPT / PRELIMINARY PLANS SETS SUBMITTED

\_\_\_\_\_ **Concept Plans:** 5 print sets and 1 .pdf version of the Existing Conditions Plan, Concept Subdivision and Concept Development Plan. Please refer to the official *Subdivision Regulations* for other submittals which may apply.

\_\_\_\_\_ **Minor Subdivisions (Vertical Subdivisions and Lot Splits) and Major Subdivisions (all types):** 25 print sets and 1 .pdf version of the Preliminary Subdivision and Development Plan. Please note that this number has been decreased from the 30 cited in the official *Subdivision Regulations*. Please continue to refer to these official *Subdivision Regulations* for other submittals which may apply.

\_\_\_\_\_ **Minor Subdivisions (Lot Line Adjustments ONLY):** 11 print sets and 1 .pdf version of the Preliminary Subdivision and Development Plan. Please refer to the official *Subdivision Regulations* for other submittals which may apply.

\_\_\_\_\_ **Minor Subdivisions (Resubdivisions ONLY):** 5 print sets and 1 .pdf version of the Block Plat Map and property legal descriptions. Please refer to the official *Subdivision Regulations* for other submittals which may apply.

**To get more information from the Department of Planning, please contact Matthew DeSantis by e-mail at [Matthew.DeSantis@baltimorecity.gov](mailto:Matthew.DeSantis@baltimorecity.gov) or 410-396-5622.**